

Important Application Information for Economics Teaching Assistants



Thank you for your interest in applying for a teaching assistantship. In league with our faculty, TAs are valued members of the Economics Department and vital to a positive student experience. We encourage all interested students to apply. Please read the following instructions and application carefully and do not apply if you do not meet the requirements stated on the application. This will save time for both you and the department.

Current TAs must reapply – they are not automatically rehired!

Requirements and Important Information

- **Handwritten applications will NOT be accepted.**
- Applicants must have completed Econ 110 and 380 before starting a TA position. Completion of Econ 381 is also preferred.
- You cannot TA for a class you have not already taken.
- Teaching assistants are expected to maintain a 3.0 GPA or above during the semester of their appointment.
- No other employment may be engaged in during the period of a teaching assistantship without prior approval of the professor for whom you will be a TA.
- Attach a copy of your academic summary (transcript) of grades with the application. *Please see FAQ #4 below.*
- Applications are due to economics@byu.edu or the Economics Department Office in 2146 WVB.

Frequently Asked Questions

Q. What is the wage?

A. Starting wage for Econ 110 TAs is \$13.50/hr for TAs working 12-14 hrs a week and \$15.00/hr for TAs working up to 20 hrs a week. All other Econ TAs start at \$12.75/hr. Wage is increased 50¢ each semester for satisfactory performance.

Q. What is the time commitment required?

A. Most Econ 110 TAs commit to 12-14 hrs a week with some approved for up to 20 hrs. All other Econ TAs are expected to work approximately 10-12 hrs a week, or up to 14 hrs during weeks with heavy grading.

Q. If I'm a TA this semester, will I automatically keep my TA position for next semester?

A. NO. TAs are hired for one semester at a time. If you want to TA again you must apply again.

Q. Do I really need to attach a transcript to my application?

A. Yes. Academic performance is the main criterion for choosing teaching assistants. The committee of faculty members who select teaching assistants look at the total transcript. This does not need to be an "official" transcript though. Please attach only the academic summary page, which is a 1-2 page summary.

To access your academic summary, go to **myBYU** → **Campus Links** → **School** → **AIM** → **Student Academic Record** → **Progress Report** → click link to "**Academic Summary**" and print this page

-OR-

Go to **myMAP**. Under the "**Student Summary**" tab, click "**My Progress Report**". You only need to print the pages titled "**Academic Summary**".

Q. How do I calculate my GPA for Econ, Math and Statistics?

A. To calculate your GPA for any set of courses, simply visit **myBYU** → **Campus Links** → **School** → **AIM** → **Student Academic Record** → **GPA Worksheet**. Type in the credit hours of each class and grades received and it will calculate your GPA.

~~~~~This informational sheet may be, but is not required to be, included in your submitted application ~~~~~

# BYU Economics

## Teaching Assistantship Application

|                     |  |
|---------------------|--|
| For Office Use Only |  |
| Fall 2023           |  |
| Course              |  |
| Professor           |  |
| Confirm             |  |

### I. General Information

TA Course Preferences: First choice \_\_\_\_\_ Other choices \_\_\_\_\_

\_\_\_\_\_  
Name (Last, First, Middle)

\_\_\_\_\_  
Current Address City State Zip Code

\_\_\_\_\_  
Email Address Net ID Student ID Number Are you currently an Econ TA?  
If so, which course #?

\_\_\_\_\_  
Cell Phone Alternate Phone

GPA's: \_\_\_\_\_  
Economics Math Overall

\_\_\_\_\_  
Expected graduation date Major(s) Minor(s)

### II. Completed courses in economics:

| Course | Professor | Grade | Semester & Year |
|--------|-----------|-------|-----------------|
| 110    | _____     | _____ | _____           |
| 378    | _____     | _____ | _____           |
| 380    | _____     | _____ | _____           |
| 381    | _____     | _____ | _____           |
| 382    | _____     | _____ | _____           |
| 388    | _____     | _____ | _____           |
| _____  | _____     | _____ | _____           |
| _____  | _____     | _____ | _____           |
| _____  | _____     | _____ | _____           |
| _____  | _____     | _____ | _____           |
| _____  | _____     | _____ | _____           |

### Current courses in economics:

| Course | Professor |
|--------|-----------|
| _____  | _____     |
| _____  | _____     |
| _____  | _____     |
| _____  | _____     |
| _____  | _____     |

**Please check here if we have your permission to reach out to your current economics professor(s) for your projected grades this semester.**

\*\*\*This is not required, but may prove helpful in the decision making process\*\*\*

**III. Completed courses in math and/or statistics:**

| Course | Professor | Grade | Semester & Year |
|--------|-----------|-------|-----------------|
|--------|-----------|-------|-----------------|

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Current courses in math and/or statistics:**

| Course | Professor |
|--------|-----------|
|--------|-----------|

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |
|  |  |

**IV. Please complete the following:**

1. Describe any previous teaching or research assistant experience you have.
2. Describe any other current or planned BYU employment you have this upcoming semester (e.g. TA in another department, RA in Econ or elsewhere)
3. If applicable, please share any further information you feel may be pertinent.

**V. Attach a current academic summary, which is a summary page of your ABC report.**

This is a 1-2 page summary. Please follow the instructions below to print the correct report.

To access your academic summary, go to **myBYU** → **Campus Links** → **School** → **AIM** → **Student Academic Record** → **Progress Report** → Click link to **“Academic Summary”** and print this page.

-or-

Go to **MyMAP**. Under the **“Student Summary”** tab, click **“My Progress Report”**. You only need to print the pages titled **“Academic Summary”**